

A graphic element for the ANZFSS 2025 logo, consisting of a blue abstract shape on the left that transitions into a grid of purple and blue squares on the right.

# ANZFSS 2025

**From Foundation to Innovation:  
Forensic Science in Transition**  
**Pullman Albert Park | 12-16 October 2025**

27th Symposium of the Australian and New Zealand  
Forensic Science Society

An aerial photograph of Melbourne, Australia, showing the city skyline with numerous skyscrapers, a river, and a large green park area with a stadium.

**Sponsorship and Exhibition  
Opportunities**

# Invitation



## Contents

Invitation .....	2
Committee .....	3
Venue Information .....	4
Preliminary Program .....	5
Why Partner with ANZFSS 2025? ..	6
Major Opportunities .....	8
Educational Opportunities .....	10
Delegate Services .....	14
Catering Opportunities .....	16
Wellness Opportunities .....	17
Social Program .....	18
Technology Sponsorships .....	20
Exhibition Opportunities .....	22

The Organising Committee of the 27th Symposium of the Australian and New Zealand Forensic Science Society (ANZFSS) invites you and your organisation to be part of the premier forensic science conference for Australia and New Zealand to be held at the Pullman Albert Park, Melbourne, from 12 – 16 October 2025.

The symposium will bring together scientists, police, criminalists, pathologists, and legal professionals actively involved in forensic science across disciplines that are synonymous with ANZFSS conferences such as biology, chemical criminalistics, illicit drugs, pathology and clinical medicine, science and justice, and education and training. ANZFSS 2025 will also introduce new discipline streams in areas such as facial comparison, forensic intelligence and transdisciplinary evidence recovery.

We anticipate more than 800 delegates will join us in Melbourne from across the nation and abroad. As a sponsor, you will be granted access to local and international high profile decision-makers, forensic practitioners, and academics through interactive workshops, exhibition spaces and social functions. This brings with it an opportunity for exposure, visibility, and publicity across a broad spectrum of people and organisations as you showcase your products and services.

We are offering a wide range of sponsorship opportunities to meet varying budgets and organisational values. The following pages provide an overview of the sponsorship opportunities; however, we would be delighted to work with you on a customised package should this be your preference.

We look forward to hearing from you shortly to discuss how we could work together to deliver a successful ANZFSS 2025 for the forensic science community.

**Tracie Gould**  
Symposium Chair



# Committee



**Tracie Gould**  
Symposium Chair



**Jim Pearson**  
Deputy Chair



**Joseph Balkwill**  
Treasurer



**Kaye Ballantyne**  
Scientific Chair



**Mel Fraser**  
Marketing Chair



**Natalie Price**  
Social Chair

# Venue Information



## **Pullman Melbourne, Albert Park**

Overlooking picturesque Albert Park Lake and prominently located near St Kilda, Chapel Street precincts, the Melbourne CBD & Port Melbourne, Pullman Melbourne Albert Park is one of the city's best-located hotels.





# Preliminary Program

## Sunday 12 October 2025

Exhibition Bump-In  
Registration Opens  
Welcome Reception

## Monday 13 October 2025

Opening Ceremony  
Plenary Presentation  
Scientific Sessions  
Daily catering in Exhibition

## Tuesday 14 October 2025

Plenary Presentation  
Scientific Sessions  
Daily catering in Exhibition  
Social Night

## Wednesday 15 October 2025

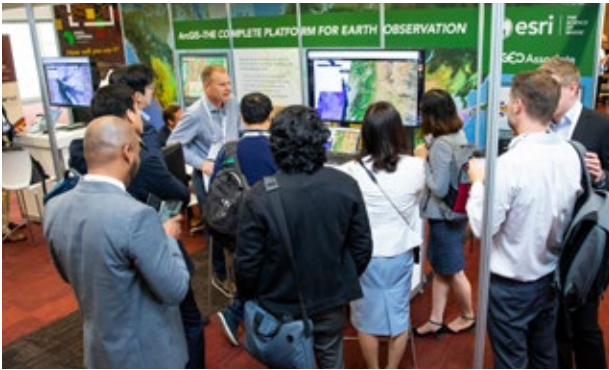
Plenary Presentation  
Scientific Sessions  
Daily catering in Exhibition

## Thursday 16 October 2025

Plenary Presentation  
Scientific Sessions  
Daily catering in Exhibition  
Exhibition Bump-Out  
Symposium Gala Dinner

# Why Partner with ANZFSS 2025?

Participating at the ANZFSS 2025 Symposium offers a great return on investment and will provide you with a chance to achieve several goals at the one time.



## Heightened Visibility

By becoming a sponsor, you will have significant exposure prior to the event through the symposium website and marketing materials. There is no better way to raise awareness of your organisation amongst Forensic Scientists, Academia, Law Enforcement and Legal Practitioners from across Australia, New Zealand and internationally.

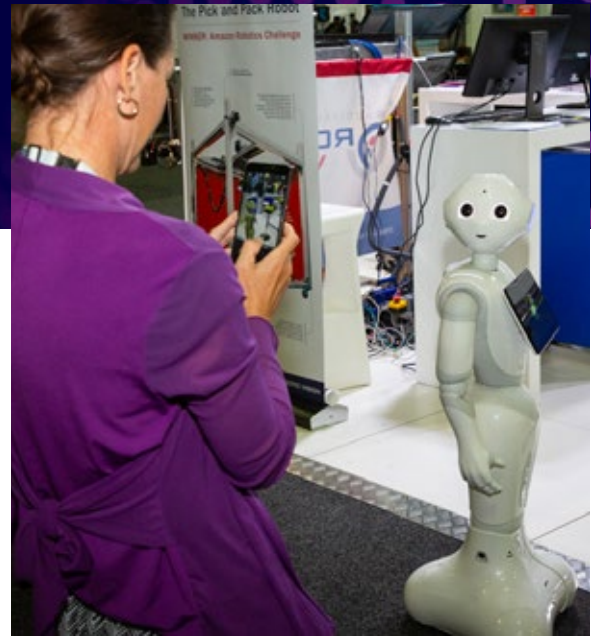
## Building Relationships

Face-to-face engagement is the key to building strong business relationships and the venue and opportunities afforded provide the platform for you to grow these. As a partner, you will have the chance to enhance your organisation's reputation as an industry supporter and demonstrate your commitment to educational excellence.

## Competitor Differentiation

Sponsoring the Symposium provides a significant way to create competitor differentiation. You will stand out above the rest of the market place. Face-to-face engagement is a top priority.





## Product and Service Showcase

Exhibiting geared to driving sales can be a potent promotional tool – it allows you to showcase your products and/or services and get immediate client feedback. During the Symposium you have the opportunity to promote your product and/or service through our exhibition to influential decision makers, and have a chance to develop relationships with new customers.

## Industry Learnings

The Symposium also allows your organisation to stay up to date with current developments in the field and help with your competitive advantage. The Symposium provides the opportunity to bring your sales team from across Australia and New Zealand together and share ideas and thoughts with each other. Embrace the opportunity of the location and your team all in the one city and consider a pre- or post-Symposium team meeting to build team morale.

# Major Opportunities

## Innovation Sponsorship \$50,000 plus GST

- Logo on the Symposium Website sponsors page, listing status as Innovation Sponsor
- 125 word corporate description on the Symposium Website
- 125 word corporate description in the Symposium Program
- Acknowledgement by the Chair during the Opening and Closing Sessions
- Logo on Sponsor signage at venue
- Logo on Sponsor acknowledgement slide between Plenary Sessions
- Full page advertisement in the Symposium Program
- Logo advertisement in the Symposium announcement
- Logo in Symposium Program
- Complimentary exhibition booth at the Symposium in a prime location
- Six complimentary sponsor registrations (full delegate) to the Symposium including morning and afternoon teas, lunches, access to the exhibition, access to delegate sessions, tickets to the Welcome Reception and tickets to the Symposium Dinner
- Delegate List pre and post Symposium (subject to privacy status selected by delegates)
- Sponsor of the public night in association with the Symposium

## Visionary Sponsorship \$30,000 Plus GST

- Logo on the Symposium Website sponsors page, listing status as the Visionary Sponsor
- 100 word corporate description on the Symposium Website
- 100 word corporate description in the Symposium Program
- Acknowledgement by the Chair during the Opening and Closing Sessions
- Logo on Sponsor signage at venue
- Logo on Sponsor acknowledgement slide between Plenary Sessions
- Full page advertisement in the Symposium Program
- Logo advertisement in the Symposium announcement
- Logo in Symposium Program
- Complimentary exhibition booth at the Symposium
- Four complimentary sponsor registrations (full delegate) to the Symposium including morning and afternoon teas, lunches, access to the exhibition, access to delegate sessions, tickets to the Welcome Reception and tickets to the Symposium Dinner
- Delegate List pre and post Symposium (subject to privacy status selected by delegates)





## Pioneer Sponsorship

\$20,000 plus GST

- Logo on the Symposium Website sponsors page, listing status as Pioneer Sponsor
- 75 word corporate description on the Symposium Website
- 75 word corporate description in the Symposium Program
- Logo on Sponsor signage at venue
- Logo on Sponsor acknowledgement slide between Plenary Sessions
- Half page advertisement in the Symposium Program
- Logo advertisement in the Symposium announcement
- Logo in Symposium Program
- Complimentary exhibition booth at the Symposium
- Three complimentary sponsor registrations (full delegate) to the Symposium including morning and afternoon teas, lunches, access to the exhibition, access to delegate sessions, tickets to the Welcome Reception and tickets to the Symposium Dinner
- Delegate List pre and post Symposium (subject to privacy status selected by delegates)

## Foundation Sponsorship

\$15,000 plus GST

- Logo on the Symposium Website sponsors page, listing status as Foundation Sponsor
- 50 word corporate description on the Symposium Website
- 50 word corporate description in the Symposium Program
- Logo on Sponsor signage at venue
- Logo on Sponsor acknowledgement slide between Plenary Sessions
- Half page advertisement in the Symposium Program
- Logo advertisement in the Symposium announcement
- Logo in Symposium Program
- Complimentary exhibition booth at the Symposium
- Two complimentary sponsor registrations (full delegate) to the Symposium including morning and afternoon teas, lunches, access to the exhibition, access to delegate sessions, tickets to the Welcome Reception and tickets to the Symposium Dinner

# Educational Opportunities

## Industry Led Pre-Symposium Workshop \$10,000 plus GST

This option is available to three sponsors only. These industry-led workshops should be dedicated and targeted to various specialties that will appeal to the delegation and will be run in conjunction with other sessions to ensure full educational opportunities to all. A room and audio-visual equipment at the venue is included for a half-day session. Companies are responsible for producing and supplying any printed notes for their Symposium.

- Standard audio-visual equipment provided (supply of computer, video projector, microphones, screen) Different room setups, additional AV, and catering can be provided at cost
- Access to the Speakers Preview-Room
- Publication of company symposium title in preliminary Program (if known at the timing of editing)
- Publication of company symposium program in Final Program
- Publication of company symposium program on Symposium Website
- Opportunity for your company representatives to access the symposium with your company official invitation card

## Breakfast Session \$5,000 plus GST

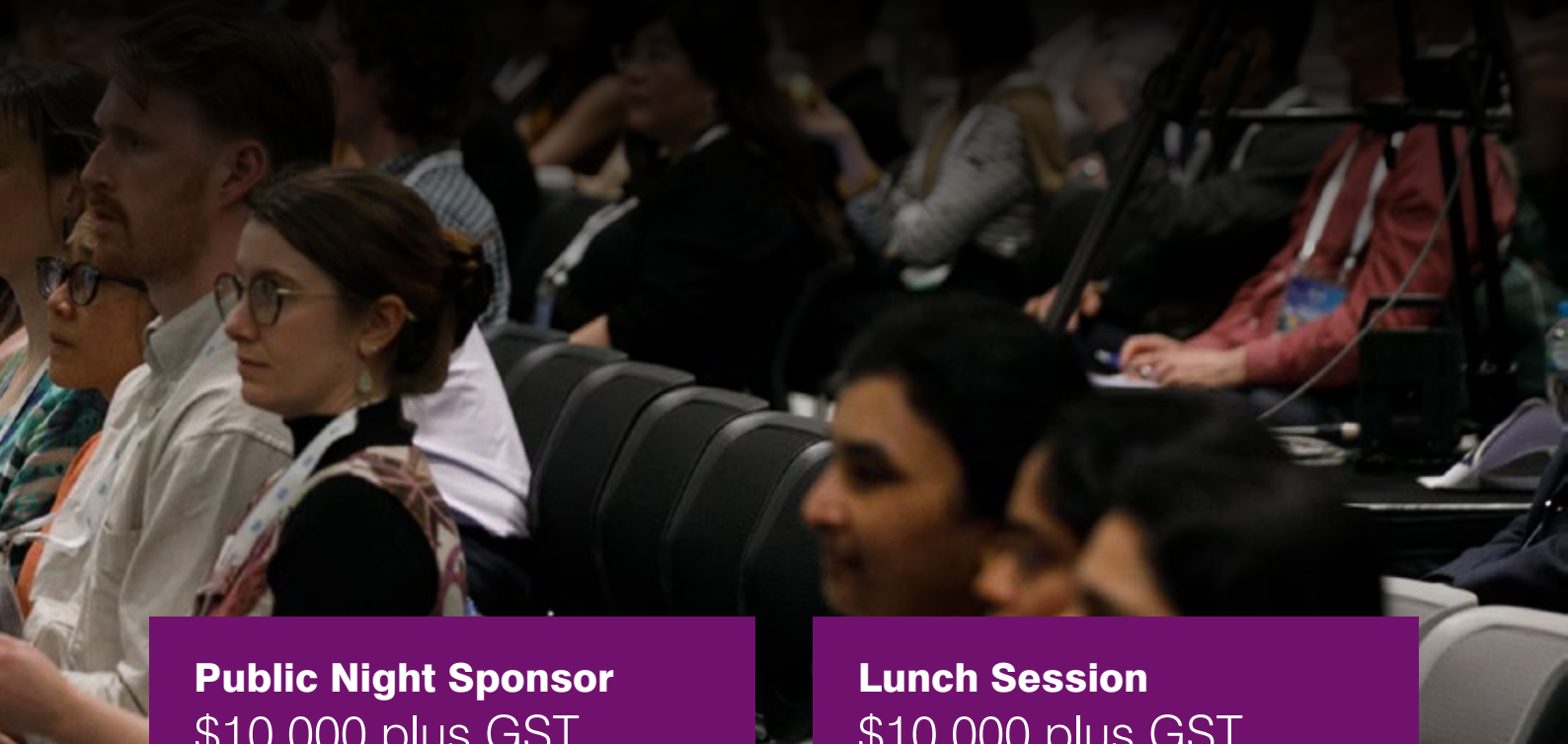
Breakfast Sessions allow you to organise speaker/s and a program of your choice for a one hour session. The package includes the cost of room hire, basic audio facilities for up to 40\* delegates, promotion and registration of the session.

- Opportunity to hold a one hour breakfast session outside of the core Symposium hours
- Room hire and standard audiovisual entitlements will be included \*\*
- Content including title, speaker details and a brief synopsis of your proposed symposia is to be sent to the Symposium Organising Committee for approval
- Logo on Symposium Website
- Logo in Symposium Program

*\*Number of delegates may vary depending on room availability.*

*\*\*Any additional audiovisual requirements, speaker costs and food and beverage costs will be at the expense of your organisation.*





**Public Night Sponsor**  
\$10,000 plus GST

**Lunch Session**  
\$10,000 plus GST

You will have the opportunity to introduce the speaker for the public night as well as provide a brief presentation prior.

- Room hire and standard audiovisual entitlements will be included. (Any additional audiovisual requirements, speaker costs and food and beverage costs will be at the expense of your organisation)
- Logo in Symposium Program
- Content including title, speaker details and brief synopsis of your proposed symposia is to be sent to the Symposium Organising Committee for approval
- The Symposium Organising Committee will identify the speaker but will take suggestions

*# Dependent on negotiations with Innovation Sponsor.*

Lunch Sessions allow you to organise speaker/s and a program of your choice for a 45-minute session during a lunch break on one day of the Symposium.

- Room hire and standard audiovisual entitlements will be included \*
- Content including title, speaker details and a brief synopsis of your proposed symposia is to be sent to the Symposium Organising Committee for approval
- Logo on Symposium Website
- Logo in Symposium Program

*\*Any additional audiovisual requirements, speaker costs and food and beverage costs will be at the expense of your organisation.*

# Educational Opportunities

## Plenary Session Sponsor \$15,000 plus GST

Four Plenary Sessions will feature key invited speakers\*\* which will attract a high delegate attendance.

- Opportunity to provide a short 2-minute speech ahead of Plenary presentation
- Logo in Symposium Program next to Symposium partnered session (subject to printing deadlines)
- Logo on session slide of Symposium-partnered session
- Logo on Symposium Website
- Opportunity to place a company provided banner at the entrance of the of your Symposium partnered Plenary Session Room (2m high by 1m wide, free standing)

*\*\* Speakers determined by or in conjunction with the Symposium Organising Committee. No speaking opportunity exists with this sponsorship*

## Concurrent Session \$2,500 plus GST

Align your organisation with one of our high-profile discipline specific concurrent sessions. This sponsorship is for specific sessions within a stream and not for the entire stream.

- The Organising Committee would welcome bespoke packaging for a sponsor to cover an entire stream for the day or Symposium. The size of the stream will be taken into consideration
- Logo in Symposium Program next to Symposium partnered concurrent session (subject to printing deadlines)
- Logo in Symposium Website next to Symposium partnered concurrent session
- Logo on session slide of Symposium-partnered concurrent session
- Opportunity to place a company provided banner at the entrance of the of your Symposium partnered Concurrent Session Room (2m high by 1m wide, free standing)

*\*\*\* Speakers determined by the Symposium Organising Committee. No speaking opportunity exists with this sponsorship.*

*## Opportunity only available in conjunction with at least one other sponsorship opportunity or exhibition booth participation.*





## Poster Zone

\$5,000 plus GST

The Symposium Poster Zone will be located within the Exhibition. This will be heavily populated with delegates throughout the duration of the Symposium.

- Naming rights to the Poster Zone
- Logo on Symposium Website
- Logo in Symposium Program
- Opportunity to place a company provided banner within the Poster Zone (2m high by 1m wide, free standing)

## Sponsored Delegates (Developing Nations Attendance)

\$10,000 plus GST

Delegates from low-income countries and other underrepresented groups will be provided with airfare and accommodation costs to enable their participation in the Symposium.

- Logo on Symposium Website
- Logo on Symposium Program
- Welcome letter from your organisation to the sponsored delegate in their registration packs

*#Delegates are to be selected by the Symposium Organising Committee.*



# Delegate Services

## Name Badge and Lanyard \$5,000 plus GST

Every registered delegate will receive an official Symposium name badge and lanyard upon registration. Delegates will need to wear their name badge and lanyard to gain access into the exhibition and sessions.

- Logo on Name Badge (size and placement of logo will be at the discretion of the Symposium Organising Committee)
- Logo on Lanyard (size and placement of logo will be at the discretion of the Symposium Organising Committee)
- Logo on Symposium Website

## Barista Zone \$10,000 plus GST

Two barista zones will be located within the exhibition area. Serving coffee and tea throughout the morning tea, afternoon tea and lunch breaks. This can be co-located with your exhibition booth.

- Logo on Barista Zone signage
- Opportunity to provide sponsor's cap, apron, cups and napkins for use on barista zone or by baristas (sponsor to supply at own cost – require fresh aprons each day)
- Opportunity to place a company provided banner at the barista zone (2m high by 1m wide, free standing)
- Logo on Symposium Website
- Logo in Symposium Program

*Please note: no other coffee machines/barista machines will be permitted within the exhibition area on exhibition stands.*





## Pocket Program

\$5,000 plus GST

A supplement to the Symposium Program, the pocket program is carried in the pocket of virtually every delegate for frequent reference throughout the day. It includes a summary of the program, logistical details and important delegate information. As such, it is a widely read and referred to booklet.

- Logo on front page of the pocket program
- Advert on back page (artwork supplied by sponsor)
- Logo on Symposium Website

## Digital Abstract Book

\$5,000 plus GST

A supplement to the Symposium Program, an abstract book is a collation of the abstracts to be presented at the Symposium. It will be a resource connecting attendees and speakers for many years to come and is a great addition to the bookshelf.

- Logo on front page of the abstract book
- Advert on back page (artwork supplied by sponsor)
- Logo on Symposium Website

## Exhibitor Passport / Speed Networking

\$2,000 plus GST

Speed networking is very similar to the popular “speed dating” concept, but it focuses on making connections that will help your business grow.

This opportunity will allow your company to attract participants to your booth, to network and therefore to optimize your new or existing contacts in a very effective way. A voucher will be distributed to all participants showing a list of several exhibitors to be visited on the occasion of this speed networking. Each company will be represented by a “box” on this voucher including its company logo.

The participant will have to visit each booth, discuss with the exhibitor to get a stamp on his/her voucher and confirm the meeting with the company.

Once the voucher is completed, the participant will give it back to the Symposium Welcome Desk and will participate in a raffle.

*A minimum of 8 participating companies is required.*

# Catering Opportunities



## Morning Tea

\$1,500 plus GST

- Logo on Morning Tea signage
- Logo on Symposium Website
- Logo in Symposium Program
- Opportunity to place a company provided banner at the entrance of the catering area (2m high by 1m wide, free standing)

## Afternoon Tea

\$1,500 plus GST

- Logo on Afternoon Tea signage
- Logo on Symposium Website
- Logo in Symposium Program
- Opportunity to place a company provided banner at the entrance of the catering area (2m high by 1m wide, free standing)

## Lunch

\$3,000 plus GST

- Logo on Lunch signage
- Logo on Symposium Website
- Logo in Symposium Program
- Opportunity to place a company provided banner at the entrance of the catering area (2m high by 1m wide, free standing)



# Wellness Opportunities

## Morning Yoga \$5,000 plus GST

Help delegates find their zen before the bustle of the day. Hosted from 7am- 8am, these classes will be offered at no additional cost to attendees.

- Opportunity for 2-minute speech at the beginning of the Yoga session
- Opportunity to place a company provided banner at the entrance of the yoga zone (2m high by 1m wide, free standing)
- Logo on Symposium Website
- Logo on Symposium Program

## Chill Zone \$5,000 plus GST

The opportunity to create your own corporate hub close to major program sessions and with ease of access to the exhibition is available for sponsorship.

Branding acknowledgements will include the opportunity to theme the Chill Zone to your own corporate branding and includes one complimentary registration.

# Social Program

The Gala Dinner is the closing social event during the ANZFSS 2025 Symposium and is the highlight for delegates to attend. This event is included for all full delegate registrations and historically has attracted 750 plus attendees enjoying good food, wine and entertainment. As the sponsor, you will be engaged early in the planning for this event, ensuring you are a valued partner and creating a memorable lasting impression on all guests. All costs are covered by the Symposium including food, beverage, entertainment and theming representing a value in excess of \$100,000.

## Symposium Gala Dinner \$25,000 plus GST

The social highlight of the Symposium, a spectacular evening where delegates will be wined, dined and entertained.

- Opportunity for a 5-minute speech at the Gala Dinner
- 5 complimentary tickets to the Symposium Gala Dinner
- Logo on Gala Dinner Tickets
- Logo included on Gala Dinner signage
- Up to two (2) VIP tables in prime position at the Gala Dinner. Allowing you the opportunity to invite selected delegates (who are holding a ticket) to join you and your representatives, as per your allocated registration entitlement as above, to be seated at these VIP tables \*
- Opportunity to place a company provided banner at the entrance of the Gala Dinner (2m high by 1m wide, free standing)
- Two (2) Full Sponsor Registrations including access to all sessions and the Welcome Reception and Social Night
- Opportunity to place a gift for guests on the table (at organisation's own expense)
- Logo on Symposium Website
- Logo on Symposium Program

*\*A list of attendees will be forwarded to your nominated representative four weeks prior for you to send invitations. All names of VIPs must be provided to the Conference Organisers two weeks prior to the event.*

## Welcome Reception \$10,000 plus GST

Sponsorship of this event offers excellent branding and networking opportunities. The price of this evening is included in the delegate registration fee – a fact reflected in the strong attendance at this event.

- Opportunity for a 3-minute speech at the Welcome Reception
- 5 complimentary tickets to the Welcome Reception
- Logo included on Welcome Reception signage
- Opportunity to place a company provided banner at the entrance of the Welcome Reception (2m high by 1m wide, free standing)
- Two (2) Full Sponsor Registrations including access to all sessions and the Social Night and Symposium Gala Dinner
- Logo on Symposium Website
- Logo on Symposium Program





## Social Night

\$20,000 plus GST

A very special themed dress-up night between the Welcome Reception and the Symposium Gala Dinner. Sponsorship of this function offers excellent branding and networking opportunities.

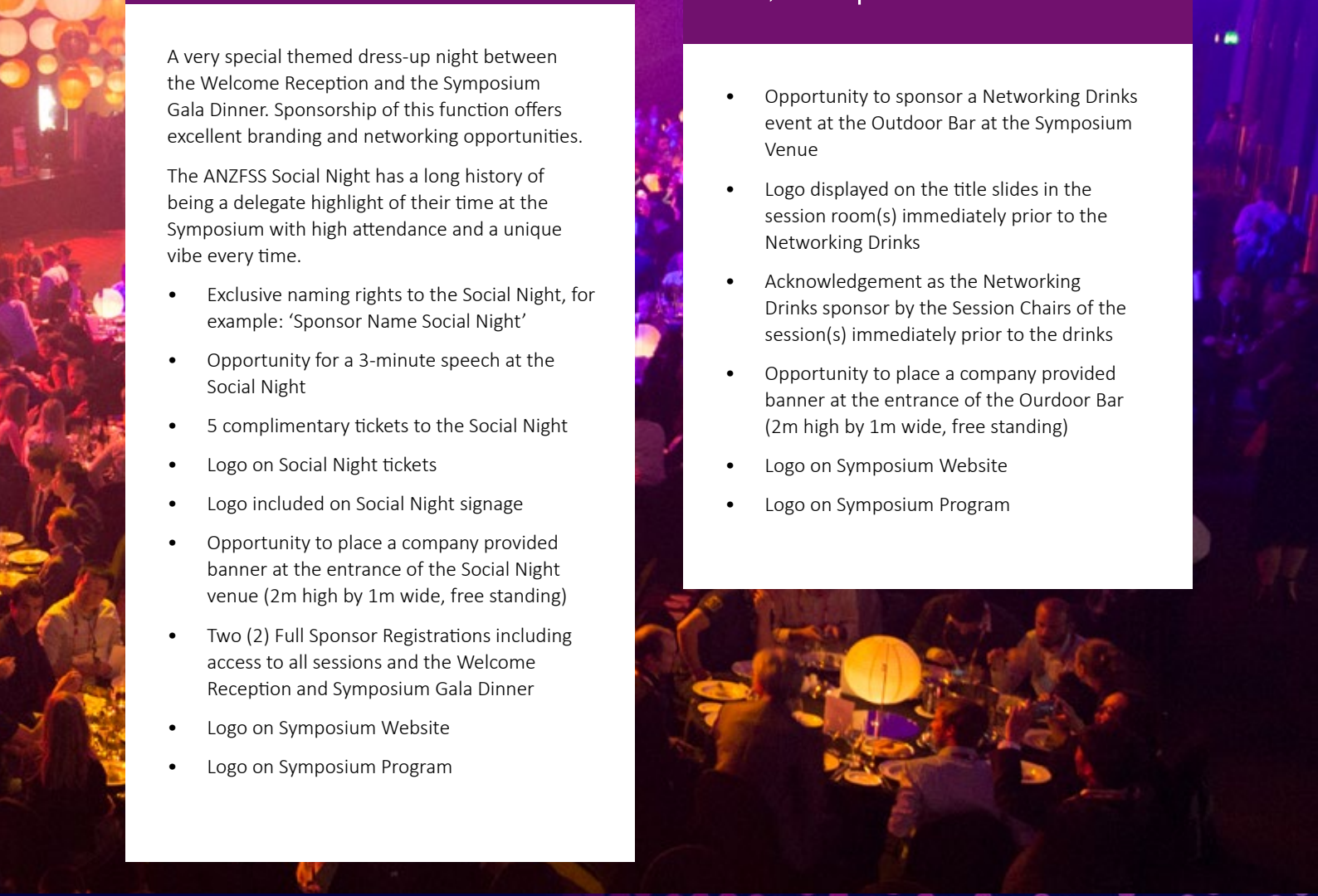
The ANZFSS Social Night has a long history of being a delegate highlight of their time at the Symposium with high attendance and a unique vibe every time.

- Exclusive naming rights to the Social Night, for example: 'Sponsor Name Social Night'
- Opportunity for a 3-minute speech at the Social Night
- 5 complimentary tickets to the Social Night
- Logo on Social Night tickets
- Logo included on Social Night signage
- Opportunity to place a company provided banner at the entrance of the Social Night venue (2m high by 1m wide, free standing)
- Two (2) Full Sponsor Registrations including access to all sessions and the Welcome Reception and Symposium Gala Dinner
- Logo on Symposium Website
- Logo on Symposium Program

## Networking Drinks at the Pullman Outdoor Bar

\$5,000 plus GST

- Opportunity to sponsor a Networking Drinks event at the Outdoor Bar at the Symposium Venue
- Logo displayed on the title slides in the session room(s) immediately prior to the Networking Drinks
- Acknowledgement as the Networking Drinks sponsor by the Session Chairs of the session(s) immediately prior to the drinks
- Opportunity to place a company provided banner at the entrance of the Outdoor Bar (2m high by 1m wide, free standing)
- Logo on Symposium Website
- Logo on Symposium Program



# Technology Sponsorships

## Symposium App \$7,000 plus GST

The Symposium App can be downloaded by all delegates and will contain important information including the Symposium program, session room maps, speaker biographies, exhibition booth information, and interactive information.

- Logo incorporated into App design
- Opportunity to place advert on the App (size and dimensions will be provided by the Conference Organisers)
- Dedicated Sponsor page within the App to showcase business information including documents

## Symposium App Advertisement \$1,000 plus GST

One promotional PDF flyer with Committee approved content to be placed onto the Symposium App (size and dimension will be provided by the Symposium Organisers).

## Symposium App Notification Post \$2,000 plus GST

Push notifications are the best way to reach and connect with the attendees while at the Symposium at any time and disseminate your information, updates, invitation to visit your booth, attend your lunch symposia and much more. The message appears on the screen of the attendee's device even if the event app is closed, which ensures that your message is always seen. The Symposium will be paperless, meaning that every delegate will download the Symposium app and thus increase the visibility and receipt of your alerts. A limited amount of push notifications will be sent per day so a first-come, first-served policy will apply. Text should not exceed 140 characters.

- Have your message directly seen by all delegates present at the Symposium
- Schedule your message and have it sent at your preferred timing



## **Footprints in the Exhibition**

**\$5,000 plus GST**

Tell attendees where your booth is located or simply display your logo. The floor stickers are strategically placed on the exhibit hall floor of the Symposium centre as a means of maximizing visibility for your company, your location and products

- Footprints production. Sponsors receive a proof before printing
- A tremendous visibility within the exhibition hall

## **E-zine Advertisement**

**\$1,000 plus GST**

One off small advertising banner to be included in an electronic digital marketing newsletter (e-zine) dispatched to the ANZFSS 2025 Database of over 3,000 delegates between June 2024 and September 2025.

# Exhibition Opportunities

The exhibition is set to be the primary networking arena for delegates, speakers and Symposium partners. The Symposium program has been designed to maximise the opportunity for delegates to visit the exhibition with all refreshment breaks, the Symposium Welcome Reception and Seating areas all located within the exhibition area.

## Exhibition Booth \$7,000 plus GST

### Inclusions:

- 6 square metres of exhibition space
- Back and side walls
- Carpeted floor
- Organisation name on fascia over open side
- Two spotlights
- One standard power outlet
- Two complimentary exhibitor registrations, including morning and afternoon tea and lunch during the Symposium

*Please note: A one booth per exhibition-only organisation purchase limit applies.*

## Package Opportunities

Opportunities exist to package multiple sponsorship opportunities. Please reach out to the ANZFSS 2025 Organising Committee.

### Contact:

**Emma Bowyer**  
*Sponsorship Lead*

[sponsorship@anzfss2025.com](mailto:sponsorship@anzfss2025.com)  
Ph. 02 9254 5000



# PARTNERSHIP FORM



## PERSONAL DETAILS

Organisation name (for invoicing purposes) \_\_\_\_\_

Contact Person (for invoicing purposes) \_\_\_\_\_

Email \_\_\_\_\_

Organisation name (for marketing purposes) \_\_\_\_\_

Contact Person (for organising purposes) \_\_\_\_\_

Position \_\_\_\_\_

Email \_\_\_\_\_

Telephone \_\_\_\_\_

Address \_\_\_\_\_

State \_\_\_\_\_ Postcode \_\_\_\_\_ Country \_\_\_\_\_

Website \_\_\_\_\_

## SPONSORSHIP OPPORTUNITIES

Please tick appropriate box. All sponsorship prices are in AUD and exclusive of 10% GST (Goods and Services Tax).

PACKAGE	PRICE PER PACKAGE EXCLUDING GST
<b>MAJOR OPPORTUNITIES</b>	
<input type="checkbox"/> Innovation Sponsorship	\$50,000
<input type="checkbox"/> Visionary Sponsorship	\$30,000
<input type="checkbox"/> Pioneer Sponsorship	\$20,000
<input type="checkbox"/> Foundation Sponsorship	\$15,000
<b>EDUCATIONAL OPPORTUNITIES</b>	
<input type="checkbox"/> Industry Led Pre-Symposium Workshop	\$10,000
<input type="checkbox"/> Breakfast Session	\$5,000
<input type="checkbox"/> Public Night Sponsor	\$10,000
<input type="checkbox"/> Lunch Session	\$10,000
<input type="checkbox"/> Plenary Session Sponsor	\$15,000
<input type="checkbox"/> Concurrent Session	\$2,500
<input type="checkbox"/> Poster Zone	\$5,000
<input type="checkbox"/> Sponsored Delegates (Developing Nations)	\$10,000

<b>DELEGATE SERVICES</b>	
<input type="checkbox"/> Name Badge and Lanyard	\$5,000
<input type="checkbox"/> Barista Zone	\$10,000
<input type="checkbox"/> Pocket Program	\$5,000
<input type="checkbox"/> Digital Abstract Book	\$5,000
<input type="checkbox"/> Exhibitor Passport / Speed Networking	\$2,000
<b>CATERING OPPORTUNITIES</b>	
<input type="checkbox"/> Morning Tea	\$1,500
<input type="checkbox"/> Afternoon Tea	\$1,500
<input type="checkbox"/> Lunch	\$3,000
<b>WELLNESS OPPORTUNITIES</b>	
<input type="checkbox"/> Morning Yoga	\$5,000
<input type="checkbox"/> Chill Zone	\$5,000
<b>SOCIAL PROGRAM</b>	
<input type="checkbox"/> Symposium Gala Dinner	\$25,000
<input type="checkbox"/> Welcome Reception	\$10,000
<input type="checkbox"/> Social Night	\$20,000
<input type="checkbox"/> Networking Drinks at the Pullman Outdoor Bar	\$5,000

## SPONSORSHIP OPPORTUNITIES (continued)

PACKAGE (continued)	PRICE PER PACKAGE EXCLUDING GST
<b>TECHNOLOGY SPONSORSHIPS</b>	
<input type="checkbox"/> Symposium App	\$7,000
<input type="checkbox"/> Symposium App Advertisement	\$1,000
<input type="checkbox"/> Symposium App Notification Post	\$2,000
<input type="checkbox"/> Footprints in the Exhibition	\$5,000
<input type="checkbox"/> E-zine Advertisement	\$1,000
<b>EXHIBITION OPPORTUNITIES</b>	
<input type="checkbox"/> Exhibition Booth	\$7,000

**TOTAL \$ AUD**

**+ 10% GST**

**Declaration:** I have read and accept the terms & conditions with this form and wish to become a sponsor at **ANZFSS 2025**.

I agree to sponsor for a total of **\$ AUD** \_\_\_\_\_ excluding GST for the items selective above.

Signature \_\_\_\_\_

Date \_\_\_\_ / \_\_\_\_ / \_\_\_\_

A tax invoice will be sent upon receipt of your application form. Application forms may be emailed to:

**Emma Bowyer**

Sponsorship Lead ANZFSS 2025

Email: [sponsorship@anzfss2025.com](mailto:sponsorship@anzfss2025.com)

Tel: +61 2 9254 5000

### METHOD OF PAYMENT

#### Tick appropriate box

- I wish to pay by bank transfer. Bank details will be supplied on your tax invoice issued with confirmation.
- I wish to pay by credit card. A link will be sent to you via email to complete your payment securely online.

Please note: All credit card payments will appear as **"ICMS Australasia Pty Ltd"** on your statement and incur a 2% surcharge.

### CONDITIONS OF PAYMENT

- 50% payable on application of your Symposium sponsorship item<sup>^</sup>
- The remaining payment must be made for all Symposium sponsorship and exhibition monies prior to close of business on 1 August 2025. Failure to do so may result in your Symposium sponsorship item being released again for sale.

<sup>^</sup> payment schedule of 30% split across 2023-2024, 2024-2025 and 2025-2026 financial years can be arranged, but only if first payment is made prior to 30 June 2024 and discussed with Sponsorship Lead upon application.

### PRIVACY STATEMENT

- YES, I consent to my details being shared with suppliers and contractors of the Symposium to assist with my participation and planning. Also for the information distribution in respect of other relevant events that may be of interest to me that are organised by the Symposium Manager.
- NO, I do not consent.



**Forward completed application forms to:**

**Emma Bowyer**

Sponsorship Lead ANZFSS 2025

Email: [sponsorship@anzfss2025.com](mailto:sponsorship@anzfss2025.com)

Tel: +61 2 9254 5000



# TERMS & CONDITIONS

## The Contract

1. The term "Organiser" refers to ICMS Australasia Pty Ltd and includes associations, corporate and government bodies who have engaged ICMS Australasia Pty Ltd as their representative.
2. The term "Exhibitor" includes any person, firm, company or corporation and its employees and agents identifies in the Application Form or other written request for exhibition space.
3. A "contract" is formed between the Organiser and Exhibitor when the Organiser accepts the signed Application Form and receives a minimum of 50% of the total owing as a deposit. The Organiser will then issue a confirmation letter to the Exhibitor.
4. The Organiser may cancel the contract at their discretion if the agreed deposit is not received within 28 days of lodging the Application Form. Additionally the Organiser reserves the right to cancel the contract by returning the deposit within 28 days of receipt.

## The Application

5. An official Exhibition Application Form must be received to reserve the space.
6. The Organiser reserves the right to refuse application or prohibit any Exhibitor from participation without assigning a reason for such refusal or prohibition.

## Obligations and Rights of the Organiser

7. The decision of the Organiser is final and decisive on any question not covered in this contract.
8. The Organiser agrees to hold the exhibition however, reserves the right to postpone the exhibition from the set dates to hold the exhibition on other dates as near the original dates as possible, utilising the right only when circumstances necessitate such action and without any liability to the Organiser.
9. The Organiser agrees to promote the exhibition to maximise participation
10. The Organiser agrees to allocate the Exhibitor an exhibition space as close as possible to their desired location.
11. The Organiser reserves the right in unforeseen circumstances to amend or alter the exact site of the location of the stand and the Exhibitor undertakes to agree to any alteration to the site or the space re-allocated by the Organiser.
12. The Organiser reserves the right to change the exhibition floor layout if necessary.
13. The Organiser is responsible for the control of the exhibition area only.
14. The Organiser may shorten or lengthen the duration of the exhibition and alter the hours during which the exhibition is open.
15. The Organiser agrees to provide the Exhibitor with an Exhibition Manual prior to the exhibition for the purpose of communicating required actions on the part of the Exhibitor.
16. The Organiser has the right to take action based on verbal or written directions including those contained in the Exhibition Manual. This is to ensure that all laws in connection with the exhibition are complied with, to prevent damage to person or property and to maximise the commercial success of the exhibition.
17. The Organiser may refuse without limitation to permit activity within the exhibition or may require cessation of particular activities at their discretion.
18. The Organiser reserves the right to specify heights of walls and coverings for display areas.
19. The Organiser reserves the right to disapprove the content and presentation of the Exhibitor catalogues, acknowledgements, handbills and printed matter with respect to the exhibition.
20. The Organiser may determine the hours during which the Exhibitor will have access to the exhibition venue for the purpose of setting up and dismantling.
21. The Organiser reserves the right to refuse any person including exhibitor staff, representatives, visitors, contractors and/or agents entry to the exhibition if they do not hold a purchased or complimentary entry card.
22. The Organiser will specify conditions relating to the movement of goods and displays, prior, during and after the exhibition.
23. The Organiser will specify any regulations with regard to sound levels including microphones, sound amplification, machine demonstrations and videos. The exhibitor agrees to abide by these.

24. The Organiser will arrange security onsite during the period of the exhibition but will not accept no liability for loss or damage.
25. The Organiser will arrange for daily cleaning of aisles outside the exhibition open hours.

## Obligations and Rights of the Exhibitor

26. The Exhibitor must ensure that all accounts are finalised and paid prior to the allocated exhibition move-in period.
27. The Exhibitor must use allocated space only for the display and promotion of goods and/or services within the scope of the exhibition.
28. The Exhibitor must make every effort to maximise promotion and commercial benefits of participating in the exhibition.
29. The Exhibitor must comply with all directions/requests issues by the Organiser including those outlined in the Exhibition Manual.
30. The Exhibitor must comply with all applicable laws, including laws in relation to occupational health & safety. The Exhibitor will therefore act with care to avoid damage to persons or property in the exhibition.
31. The Exhibitor must ensure the cleanliness and tidiness of their allocated space. Upon the conclusion of the exhibition the Exhibitor will promptly remove all exhibits, tools and other materials. If the Exhibitor fails or refuses to do so, the Organiser will make arrangements for this to be done by an external party at a cost to be paid by the Exhibitor.
32. The Exhibitor will not display an exhibit in such a manner as to obstruct or affect neighbouring exhibitor. This includes blocking or projecting light, impeding or projecting into aisles or neighbouring exhibition spaces.
33. The Exhibitor will submit plans and visuals of custom designed exhibits to the Organiser for approval prior to the commencement of the exhibition. Exhibitors failing to do so may be denied access to the exhibition to build or may be requested to cease building. A valid Insurance Certificate of Currency for independent exhibition contractors will also be submitted prior to the Organiser granting this company access to the exhibition area.
34. The Exhibitor is responsible for all items within their allocated exhibition space.
35. The Exhibitor agrees to adhere to all fire regulations and will refrain from using flammable or dangerous materials within the exhibition. Written approval must be sought from the Organiser if flammable or dangerous materials are required for the success of the exhibit.
36. The Exhibitor will not use nails, screws or other fixtures on any part of the premises including walls and floor unless authorised by the Organiser. In any case all permanent damage will result in the Exhibitor being invoiced for all repairs.
37. The Exhibitor acknowledges that the Organiser has a preferred freight forwarder and agrees to comply with all instructions relating to delivery times. If an alternate freight forwarder is engaged, the Exhibitor acknowledges that the Organiser will not be able to provide assistance in tracking lost deliveries. The Exhibitor agrees that the Organiser will not be liable for any goods rejected by the venue, lost or damaged prior to the delivery date specified or on return.
38. The Exhibitor agrees to abide by requests made by the Organiser to stop any activity that may cause annoyance to others in the exhibition.
39. The Exhibitor agrees to conduct all business transactions within their allocated exhibition space unless otherwise approved by the Organiser.

## Storage of goods

40. Unless otherwise communicated storage will not be provided onsite at the exhibition. Under no circumstance are goods permitted to be stored in public access areas.

## Stand Services and Construction

41. Official contractors will be appointed by the Organiser to undertake stand construction and freight forwarding plus supply furniture, electrics, telecoms and IT equipment. This is for insurance and security reasons. All non-official contractors wishing to enter the exhibition are required to produce current Certificates of Currency for Insurance, Public Liability and OH&S. Access will be denied without such documentation.

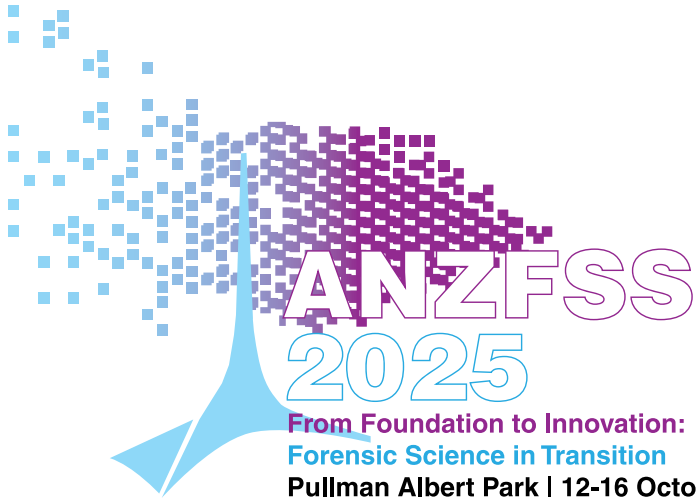
## Insurance and Liability

42. All Exhibitors must have Public Liability Insurance for the period of the exhibition and must be able to produce this documentation immediately at the request of the Organiser.
43. Exhibitors must insure, indemnify and hold the Organiser harmless in respect of all damages, injuries, costs, claims, demands, expenses and interest for which the Organiser may become liable.
44. Whilst the Organiser will endeavour to protect exhibition property whilst on display at the exhibition, it must be clearly understood that the venue, the Organising Committee and the Organiser cannot accept liability for any loss or damage to property sustained or occasioned from any cause whatsoever.
45. The Organiser shall not be liable for any loss, which exhibitor may incur as a result of the intervention of any Authority, which prevents the use of the premises or any part thereof in any manner whatsoever.
46. The Organiser will not be liable and makes no guarantee of the number of visitors to the exhibition. Equally the Organiser will not be accountable for the level of commercial activity generated.

## Payment & Cancellation

47. The Exhibitor has seven (7) days in which to make their final payment when it falls due. After this time the space will be available for sale to another company. All deposits paid will automatically be forfeited and NO refund will be made. NO exhibitor shall occupy allocated exhibition space until all monies owing to the Organiser by the Exhibitor are paid in full.
48. In the event that the Exhibitor fails to occupy their allocated exhibition space by the advertised opening time, the Organiser is authorised to occupy this space in any manner deemed to be in the best interest of the Exhibition. The Exhibitor contracted to this space will remain liable to all Terms and Conditions of Contract and will not be eligible for a refund.
49. Withdrawal – if the Exhibitor withdraws its exhibition commitment they will be liable for the following payments in accordance with the below:
  - a. Less than 6 months prior to the first day of the exhibition – No refund on sponsorship and exhibition amount
  - b. If notice of cancellation is received and full payment for funds owing has not been received, the Exhibitor will be invoiced for the difference to satisfy the above and below cancellation and refund policy. Payments must be made within 7 days of receipt of invoice.
50. Cancellation – if the exhibition is cancelled due to unforeseen circumstances, the Organiser will not be liable to the Exhibitor for any loss incurred by the Exhibitor as a result of the cancellation however, all monies paid for the sponsorship will be refunded immediately.
51. Rescheduling – if the exhibition is rescheduled for any reason and the Exhibitor does not wish to participate in the exhibition at the rescheduled dates, the Organiser will not be liable to the Exhibitor for any loss incurred by the Exhibitor as a result of the rescheduling, and the Exhibitor will be liable for 25% of the total sponsorship cost.
52. If the exhibition transfers to an online format and the exhibitor does not wish to participate in the exhibition on the online format, the Organiser will not be liable to the Exhibitor for any loss incurred by the Exhibitor as a result of the online format. The Exhibitor will then be liable for 25% of the total sponsorship cost, being 10% administration and a scale dependant on the level of entitlements already delivered, such as promotion.
53. Booth availability may be limited or restricted and allocations and available quantities will be advised upon processing your application.

Terms & Conditions of Contract Reviewed May 2020



**From Foundation to Innovation:**  
**Forensic Science in Transition**  
**Pullman Albert Park | 12-16 October 2025**

**EVENT MANAGEMENT**



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